



Date: 15-02-2018

IQAC MEETING-2 CIRCULAR

All the members of IQAC are hereby informed that a meeting of IQAC will be held on 19.02.2018 at 10.00 A.M in the IQAC room with the following agenda.

All the members are requested to make it convenient to attend the meeting.

Agenda: -

1. Conduct of field visits/ industrial visits for students
2. Conduct of remedial classes to slow learners.
3. To conduct special coaching classes for the aspirants of PGCET/IIT-JAM etc.
4. To conduct departmental workshops/ Symposiums.
5. Collection of feedback from stakeholders.
6. Any other matter with the permission of the chair

P. Anv. d. Rao
IQAC Coordinator
CO-ORDINATOR
IQAC
SPACES DEGREE COLLEGE
PAYAKARAOPETA - 531126



[Signature]
Principal
SPACES DEGREE COLLEGE,
PAYAKARAOPETA



Minutes of IQAC meeting held on 19-02-18

Meeting was started at 10 a.m. with a warm welcome by the IQAC -coordinator in the IQAC chamber. The following members were present.

<u>Name</u>	<u>Signature</u>	<u>Name</u>	<u>Signature</u>
Dr. A.K. Taripati		Sri K Ramana Babu	
Sri SMRS Kumar		Mem G. Kanu	
Sri ARK Reddy		Mem S Aswini	
Sri TQ Santosh Kumar		Sri TSRSV Sridhar	
Sri UNV Sanyal			

All the points in agenda were discussed in detail and resolved the following Unanimously.

1. Resolved to conduct field visit/ industrial visits etc. as per the proposals submitted by the respective departments.
2. Resolved to identify the slow learners basing on the performance of the students in internal examination and to conduct remedial classes in the extra hour of timetable.
3. Resolved to conduct special coaching classes for the aspiring students of V / VI semester students under the supervision of career guidance and placement cell
4. Resolved to request the heads of different departments to support the proposals of workshops and symposiums that are planned to conduct..
5. Resolved to collect feedback in the prescribed form from Students, teachers and Alumni,
6. Resolved to conduct a good number of awareness programs on career opportunity by Career Guidance and Placement cell.

P. Unv. Sanyal
IQAC Coordinator
CO-ORDINATOR
IQAC



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA



Action taken report for IQAC meeting held on 19-02-18

Action Taken Report.

1. Field visit/ industrial visits etc. as per the proposals submitted by the respective departments.
2. Department wise remedial coaching program schedules submitted to IQAC co-coordinator
3. Special coaching classes for the aspiring students of V / VI semester students under the supervision of career guidance and placement cell were conducted by concerned departments.
4. Symposia for the department of Computer Science and Commerce were conducted.
5. Special forms were designed to collect feedback from students, teachers, alumni etc
The collected feedback was analyzed and a report was submitted to Principal for further action.

P. Anand Rao

**IQAC Coordinator
CO-ORDINATOR
IQAC
SPACES DEGREE COLLEGE
PAYAKARAOPETA - 531126**



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**PRINCIPAL
Principal
SPACES DEGREE COLLEGE,
PAYAKARAOPETA**