



**SPACES**  
Degree College

Accredited by NAAC with 'A' Grade

Affiliated to Andhra University

Approved by AICTE, New Delhi

Under the management of Sri Prakash Educational Society, Tuni



## ORDER COPY

**Date: 01.07.2024**

The principal SPACES Degree college, Payakaraopeta is pleased to constitute different Academic & Administrative committees with Faculty members as noted here for the academic year **2024-25**

**\*Principal is the chairman of all committees**

The receipt of this order copy must be acknowledged

Committees for the academic year **2024-25**



A. R. V. Reddy  
PRINCIPAL  
SPACES DEGREE COLLEGE  
PAYAKARAOPETA

**Sri Prakash Academy of Computers, Electronics & Sciences**

Sri Prakash Vidya Soudham, P.L.Puram, Payakaraopeta-531126, Anakapalli Dt., A.P.

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### 1. ANTI-RAGGING COMMITTEE

S.NO	NAME	DESIGNATION
1	Sri D Manikyam	Convenor
2	Miss S Aswini	Member
3	Sri K Krishnam Raju	Member
4	Sri T Srinivasu	Member
5	Miss K Bhavya Sri, III MPCS	Student member
6	Mr. I Charan, III MCCS	Student member



## 2. GRIEVANCE REDRESSAL COMMITTEE

S.NO	NAME	DESIGNATION
1	Dr. A.R.K REDDY	Convenor
2	Sri D. MANIKYAM	Member
3	Smt. Ch. MANGATAYARU	Member
4	Sri. K. KRISHNAM RAJU	Member
5	Miss. LEELA MAHA LAKSHMI, III CBZ	Student Member
6	Miss. P. SIREESHA, III M.C.Cs	Student Member
7	Miss K. SATWIKA, III BBA	Student Member

### Grievance Redressal Committee

A Grievance Redressal System is a vital part of any administration. It is the responsibility of the College Administration to ensure a secure and supportive environment for all its staff and students. As per the UGC guidelines, a Grievance Redressal Committee has been established in the college to address and resolve grievances effectively. Since its inception, the committee has been functioning under the direct supervision of the principal.

Grievances received by the principal are forwarded to the respective Committee Members, who carefully examine and address the issues based on their severity and nature.

The committee is dedicated to creating a harmonious and conducive atmosphere, ensuring a fair and impartial resolution of concerns for the well-being of everyone in the institution.

### Functions of the Grievance Redressal Committee:

1. To accept written grievances from students and staff related to the system.
2. To create and implement a mechanism to handle the reported grievances.
3. To forward the findings to the Management if necessary for further action.
4. To listen, record, and scrutinize the grievances submitted by the staff and students and take necessary steps immediately.
5. To attend to the grievances based on the authenticity and gravity of the criticisms made.
6. To represent the grievances to the concerned section, which may include maintenance, transport, academics, amenities, etc.
7. To convene periodical meetings to discuss whether the grievances have been settled.
8. To follow up on these matters at regular intervals until their final resolution.
9. To maintain strict confidentiality, if necessary.

### 3. INTERNAL COMPLAINT COMMITTEE

S. No	Designation	Name	Department
1	Chair Person	Smt. D. Roopa Swarna Kumari	Commerce & Management
2	Teaching Faculty	Sri K.V.V Eswara Rao	Mathematics
		Miss M.R.M Harshitha	Computer Science
3	Non- Teaching Faculty	Sri B. Srinivasa Rao	Librarian
		Sri R. Phanikumar	Office Staff
4	Student Representatives	Miss A. Yaswitha	III B.Sc
		Miss P. Sai Ratna Durga	III B.Sc
		Miss Krishna Patel	III Bba
5	Member From Ngo	Sri M.V Suryanarayana Raju	Advocate & President Bharat Vikas Parishat, Tuni

#### Internal Complaints Committee (ICC)

As per the guidelines of UGC and NAAC, an Internal Complaints Committee (ICC) has been established in the college to provide a healthy and congenial atmosphere for the staff and students. The committee follows well-established guidelines and policies to uphold zero tolerance towards sexual harassment. It actively promotes gender equality, the removal of gender bias or discrimination, and the prevention of gender-based violence through awareness programs and campaigns.

#### Objectives of the Committee:

1. To prevent discrimination and harassment against women by promoting gender amity among students and staff.
2. To ensure a harassment-free environment for all individuals studying or working in the institution.
3. To address and resolve complaints related to harassment effectively.
4. To promote hygiene habits and maintain a healthy atmosphere within the college.
5. To ensure the overall well-being of students and staff.
6. To organize gender sensitization awareness programs.

#### Responsibilities of the Committee Members:

1. Organizing awareness programs and campaigns for the benefit of all members of the college on gender-based issues and discrimination.
2. Conducting formal inquiries and investigations, making decisions on each complaint, and recommending appropriate actions or punishments to the relevant authority.
3. Receiving and addressing complaints from any member of the college regarding harassment by another member.
4. Maintaining strict confidentiality regarding all complaints, proceedings, and findings of any inquiry or investigation.

The Internal Complaints Committee (ICC) is committed to creating a safe, inclusive, and respectful environment for all members of the college community.



## Equal Opportunity Cell (EOC):

Discrimination against any person on the grounds of his/her disability or physical limitations and minority status is a gross violation of universally accepted principles of equality and human rights and even constitutional obligations. Equal Opportunity Cell was set up by SPACES Degree College to address the issues concerning Scheduled Caste, Scheduled Tribe, Other Backward Class and Persons with Disabilities, as per the 'Guidelines for Scheme of Equal Opportunity Centre for Colleges XII Plan (2012-2017)'.

The basic aim of the Equal Opportunity Cell is to ensure that students and faculty belonging to various diverse backgrounds of community, religion, region, gender or ability are not deprived of their basic opportunities. They all must have access to all the basic rights to promote inclusivity and harmony. Through this cell several activities are organized to promote inclusive policies and practices for all and to look into the grievances to ensure equality and equal opportunities to the disadvantaged group on campus through proper implementation of policies, skills, and programs of society. The cell headed by the principal, senior faculty and student members chalk out action plans to ensure the functionalities of an inclusive educational atmosphere in the campus.

### Objectives of the EOC

- To promote the equality among all and eliminate the discrimination or harassment.
- To adopt and implement harmonized guidelines and space standards for a barrier free built environment for all.
- To identify the issues in the campus and to provide an enabling and non-discriminative environment for all.
- To disseminate the information related to schemes, programs, notifications/memoranda, office orders of the Govt., related to welfare of target groups from time to time.
- To promote diversity and inclusive practices on campus and provide the underprivileged groups with adequate opportunities.
- Safeguard the interest of students without any prejudice to their caste, creed, religion, language, ethnicity, gender and disability.
- To create an atmosphere of equal opportunity through awareness generation programmes.
- To expedite legal redressal in matters of violation of equal opportunity.



Proposed Functions:

- Organizing orientation, awareness programmes, workshops, and seminars on equality, rights, and anti-discrimination policies.
- Monitoring the implementation of institutional policies on inclusivity and diversity.
- Addressing complaints related to unfair treatment, bias, or discrimination.
- Coordinating with NGOs, government bodies, and other institutions on matters of social justice and equity.
- Offering counselling and support services to students in need.

Committee Members:

1. Dr A.R.K Reddy - Principal
2. Sri P.Ch. V Subba Rao - Vice- Principal &HOD, Maths
3. Dr A.K Tripathy - IQAC Coordinator & HOD, Botany
4. Dr. V.V.S. Bangar Raju - Assistant Professor, Commerce & Management
5. M.R.M Harshitha - Assistant Professor, Comp. Sci.
6. Ch. Yaswanthi - Student, II B.Sc. Zoology
7. Sk. Ahmad Alisha - Student, I BBA



## Socio Economically, Disadvantaged Groups Cell (SEDGC):

To foster an inclusive, accessible, and supportive environment for students and staff belonging to socio-economically disadvantaged backgrounds and those who are differently abled, it is proposed to establish a Socio-Economically and Differently Abled Cell (SEDA Cell) at [Institution Name]. This initiative aligns with the values of equality, social justice, and human dignity as mandated by the Constitution of India and the UGC guidelines.

### Objectives:

- To ensure equal access to academic, infrastructural, and co-curricular opportunities for socio-economically disadvantaged and differently abled students.
- To prevent any form of discrimination based on socio-economic status, physical, sensory, or cognitive disabilities.
- To provide necessary support services including assistive devices, scholarships, financial assistance information, and counselling.
- To raise awareness and sensitize the academic community on issues faced by differently abled individuals and socio-economically weaker sections.
- To facilitate skill development, career guidance, and placement assistance for these students.

### Functions of the Cell:

- Organizing awareness programmes, workshops, and sensitization seminars on inclusivity and rights of differently abled persons.
- Identifying students and staff from socio-economically disadvantaged backgrounds and differently abled categories and maintaining a confidential database.
- Facilitating scholarships, fee concessions, assistive technology, and infrastructure modifications for differently abled students.
- Addressing grievances related to discrimination or accessibility barriers.
- Coordinating with NGOs, government bodies, and other agencies for extending welfare schemes.
- Offering personal and academic counselling services.

### Members:

- |                        |                                   |
|------------------------|-----------------------------------|
| 1. Dr A.R.K Reddy      | - Principal                       |
| 2. U.N.V Satyanarayana | - Assistant Professor, English    |
| 3. S.M.V.S Kumar       | - Assistant Professor, Comp. Sci. |
| 4. P.S.Gajapathi Raju  | - Assistant Professor, Comp. Sci. |
| 5. Ch. Mangatayaru     | - Assistant Professor, Zoology    |
| 6. Ch. Mariya          | - Student, II B.Sc Biotechnology  |
| 7. K.S Hasini          | - Student, I B.sc Comp. Sci       |