

**INTERNAL COMPLAINT  
COMMITTEE  
2023-2024**

## Internal complaint committee

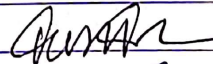
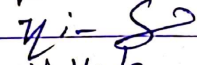
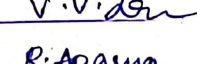
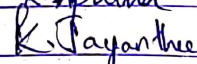
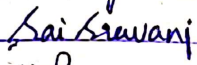
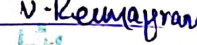
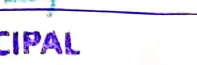
### Circular

Date: 08-08-2023

All the members of internal complaint committee are requested to attend a meeting on 10.08.2023 at principal chamber by 4:30 PM.

#### Agenda:

1. To create awareness through induction programme.
2. To educate the students on UGC rules and regulations on sexual harassment issues.
3. To display UGC circulars on the notice board and to display banners in the campus and create awareness through different awareness programmes, women empowerment cell and other forms of college.
4. Any other matter with the permission of chair.

<u>S.No</u>	<u>Name of the Staff</u>	<u>position</u>	<u>Signature</u>
1.	Sri. T. Taraka Rama Rao	convenor	
2.	Sri P. Govinda Rao	Member	
3.	Smt V. Venkatalaxmi	Member	
4.	Miss R.N.V.S.L. Aparna	Member	
5.	K. Jayanthi	Student	
	G. Saikravani	Student	
	V. Keenaprasavi	Student	

**PRINCIPAL**  
**SPACES DEGREE COLLEGE**  
**DIVAKARAOPETA**

## Minutes of internal complaint committee meeting held

on 10.08.2023

Members of ICC met on 10.08.2023 and resolved the following points unanimously.

### Resolutions:-

1. It is resolved to make the students aware of the rules and regulations on sexual harassment issues.

2. It is resolved to conduct induction programme.

3. It is resolved to display the circulars from UGC regarding sexual harassment issues and consequences on the college notice board.

4. Banners on gender equality, respecting colleagues at workplace are displayed on the college.

### Action taken:

1. Dr. K. Veerajulu, principal advised students about the effects of sexual harassment at workplace and its consequences in an induction programme.

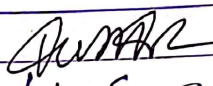
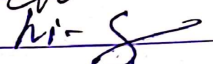
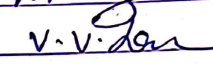
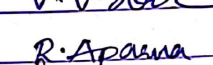

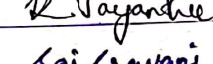
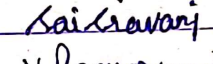
2. circular from UGC regarding sexual harassment issues and consequences displayed on the college notice board.

3. Banners were displayed.

  
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Report on Internal Complaint Committee for the year 2023-2024

No incidents of eve-teasing or sexual harassment received from the students and women staff members of the college for the year-2023-2024.

<u>S.No</u>	<u>Name of the staff</u>	<u>position</u>	<u>Signature</u>
1.	Sri T. Tarakaramarao	convenor	
2.	Sri P. Govindarao	Member	
3.	Smt V. Venkatalaxmi	member	
4.	Miss R.N.V.S.L. Aparna	Member	
5.	K. Jayanthi	student	
6.	G. Saisravani	student	
7.	V. Reenapranavi	student	

  
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## Internal complaint committee

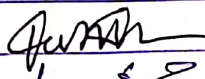
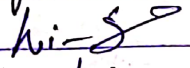
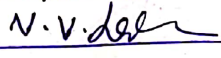
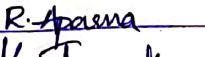
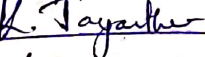
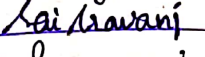
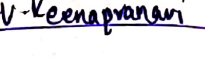
### circular

Date: 17.02.2024

All the members of Internal complaint committee are requested to attend a meeting on 19.02.2024 at principals chamber by 3.30pm

### Agenda:-

1. To display banners in the campus.
2. To display Ugc circulars on the notice board and creating awareness through different awareness programmes.
3. To educate the students on Ugc circulars, rules and regulations on sexual harassment issues.
4. Any other matter with the permission of Chair.

S.No	Name of the staff	Position	Signature.
1.	Sri T. Tarakaramarao	Chairman	
2.	Sri P. Govindarao	Member	
3.	Smt V. Venkatalaxmi	Member	
4.	Mrs R. N. V. S. L. Aparna	Member	
5.	K. Jaganthi	Student	
6.	G. Srisravani	Student	
7.	V. Reenapranavi	Student	

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## Minutes of internal complaint committee meeting held on 19.02.2024

Members of Icc met on 19.02.2024 and resolved the following points unanimously.

### Resolutions:-

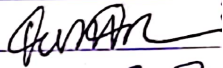
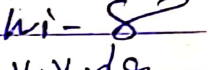
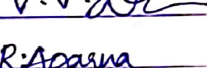
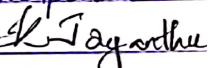
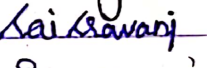

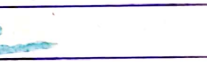
1. It is resolved to display banners on gender equality, respecting colleagues at workplace are displayed on the college.
2. It is resolved to display the circulars from UGC regarding sexual harassment issues and consequences on the college notice board.
3. It is resolved to conduct induction programme for the students by the senior staff members and making the students aware of the rules and regulations on sexual harassment issues.
4. It is resolved to appoint class wise mentors.

### Action taken:-

1. Banners were displayed.
2. circulars from UGC regarding sexual harassment issues and consequences displayed on the college notice board.
3. Awareness sessions conducted to the students and staff. Counselling sessions are conducted to the students by senior staff members.
4. class-wise mentors are appointed.

## Report of Icc for the year 2023-24.

No incidents of eve-teasing or sexual harassment received from the students and women staff members of the college for the year 2023-2024.

<u>S.No</u>	<u>Name of the staff</u>	<u>position</u>	<u>Signature</u>
1.	Sri T. Tarakaramarao	Convener	
2.	sri p. Govindarao	Member	
3.	smt v. Venkatalaxmi	Member	
4.	Slgg P.N.V.S.L. Aparna	Member	
5.	K. Jayanthi	Student	
6.	G. Saisravani	Student	
7.	V. Reemapranavi	Student	

  
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