

Circular

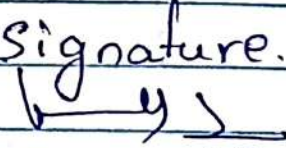
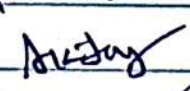
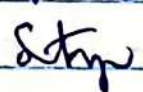
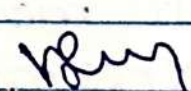
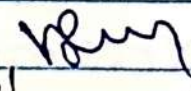
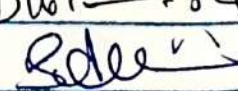
13-2-2021

All the staff council members are requested to attend a meeting on 16-02-2021 at 3 PM in the Seminar hall to discuss the following agenda.

Agenda

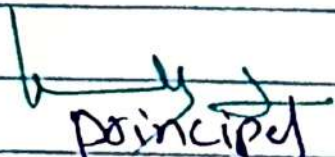
- To review the academic documents maintained by the departments
- Time table to be prepared for online classes
- Conduct remedial classes in online for academically slow learners.
- prepare the students for examinations
- To collect the feedback.

Minutes of the staff Council meeting held on 16-02-2021

S.No.	Name of the member	Signature.
1.	Dr. K. Veerajulu	
2.	Sri. P. Ch. V. Subba Rao	P. Ch. V. Subba Rao
3.	Dr. A. K. Tripathy.	
4.	Sri. S. M. V. S. Kumar	S. M. V. S. Kumar
5.	Sri. A. R. K. Reddy.	A. R. K. Reddy
6.	Sri. U. N. V. Satyanarayana	
7.	Sri. T. G. Santhosh Kumar	
8.	Sri. V. Siva Gangadhar	
9.	Sri. P. Bhaskara Rao	P. Bhaskara Rao
10.	Miss S. Aswini	

Members of the Staff council met on 16-02-2022 at 3.PM in the seminar hall and resolved the following unanimously after discussing all the points in the agenda.

- Resolved to review the academic records (teaching diary, teaching notes, activity register, internal mark registers etc.) by the principal and IQAC co-ordinator.
- Time table to be prepared for online classes meticulously.
- All the HODs to take responsibility to conduct remedial classes.
- All the faculty members are requested to motivate the students regarding examinations and career.
- It is decided to analyze the feedback


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Circular

08-09-2021.

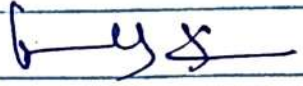
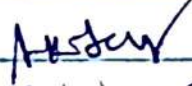



All the Staff council members are requested to attend a meeting on 10-09-2021 at 10 A.M. in the principal chamber to discuss the following agenda.

Agenda

- To prepare the institutional academic calendar in line with Andhra University Calendar.
- preparation of the time-table for the year 2021-2022.
- To finalize the list of add on/certificate courses to be conducted for the year 2021-2022.
 - Conduct of bridge courses for the first-year students.
 - Conduct of mid examinations.

Minutes of the staff council meeting held on 10-09-2021.

MEMBERS PRESENT

<u>S.No</u>	<u>Name of the member</u>	<u>Signature</u>
1.	Dr. K. Veerajiv	
2.	Sri. P. Ch. V. Subba Rao	P. Ch. V. Rao
3.	Dr. A. K. Tripathy	
4.	Sri. S. M. V. S. Kumar	S. M. V. S. Kumar
5.	Sri. A. R. K. Reddy	A. R. K. Reddy
6.	Sri. V. N. V. Satyanarayana	
7.	Sri. T. G. Santhosh Kumar	
8.	Sri. V. Siva Gangadhar	
9.	Sri. P. Bhaskara Rao	P. Bhaskara Rao
10.	Miss. S. Aswini	
11.	Sri. K. Ramana Babu	

Members of the Staff Council met on 10-09-2021 at 10 A.M in the principal chamber and resolved the following unanimously after discussing all the points in the agenda.

- Resolved to assign the preparation of Institutional academic calendar for the year 2021-2022 to Dr. A.K. Tripathy, IQAC Coordinator.
- Resolved to assign the preparation of time table for the year 2021-2022 to Sri A.R.V.L. Narayana, Lecturer in Computer Science.
- Resolved to direct all the HODs to prepare and submit the list of add on/certificate courses planned to conduct along with all the requirements and resources for the year 2021-2022 in consultation with the faculty members in respective departments.
- Dr. A.K. Tripathy, IQAC Coordinator is requested to finalize the courses.
- It is decided to collect the students schedule of bridge courses from the respective departments.
- It is decided to prepare the schedule of the internal examinations as per the time line prescribed by Andhra University. Examinations Committee will monitor the conduction of the internal examinations.

All the Staff Council members are requested to attend a meeting on - 03-01-2022 at 3 P.M. in the Principal's chamber to discuss the following agenda.

Agenda :

- * To review the academic documents maintained by the departments.
- * The construction of the field trips/ industrial visits.
- * Remedial classes for slow learners.
- * NAAC Assessment and Accreditation.
- * Feedback analysis.

Minutes of the Staff Council meeting
held on 03-01-2022.

Members Present

- 1) Dr. K. Veerajay - ~~by~~
- 2) Sri. P. Ch. V. Subba Rao - P. Ch. V. Rao
- 3) Dr. A. K. Tripathy - ~~by~~
- 4) Sri S. M. V. S. Kumar - S. M. V. S. Kumar
- 5) Sri. A. R. K. Reddy - A. R. K. Reddy
- 6) Sri U. N. V. Setyanarayana - ~~by~~
- 7) Sri. T. G. i. Santhosh Kumar -
- 8) Sri V. Siva Gungadher - ~~by~~
- 9) Sri P. Bhaskara Rao - P. Bhaskara Rao
- 10) Sri K. Ramana Babu -

Members of the Staff Council met on 03-01-2022 at 3. P.M. in the Principal's Chamber and resolved the following unanimously after discussing all the points in the agenda:

- * It is resolved to review academic records (teaching diary, teaching notes, internal marks register etc.,) by the Principal and IQAC Coordinator.
- * Resolved to direct all the HODs to submit the proposals of the field trips and industrial visits that are planned to conduct within a week.
- * All the HODs are requested to submit department wise remedial classes schedule within a week.
- * It is decided to initiate the process of feedback collection from all the stakeholders by IQAC within a week.
- * To resolve to apply for NAAC Assessment and Accreditation during the academic year 2022-23. IQAC Coordinator is requested to speed up the preparations of SSR.

Principal