



SPACES DEGREE COLLEGE

(Affiliated to Andhra University)

(Under the Management of SRI PRAKASH EDUCATIONAL SOCIETY)

Internal Examination Committee

Order Copy

01-06-2017

The Principal SPACES Degree College, Payakaraopeta is pleased to constitute Internal Examination Committee (IEC) with the following members for the academic year – 2017-2018.

S.No	Name of the faculty	Designation
1	Sri E. Maladri	Convener
2	Sri K.V.V Eswara Rao	Member
3	Sri T.G. Santosh kumar	Member
4	Sri A.R.V.L Narayana	Member

IEC members are requested to monitor the conduct of internal examinations for odd and even semesters as per the time lines prescribe by Andhra University in academic calendar.




Principal

PRINCIPAL
SPACES DEGREE COLLEGE
PAYAKARAOPETA

CIRCULAR

10-08-2017

payakaraopeta

All the examination committee members are requested to attend a meeting on 12-08-2017 in principal chamber at 4:30pm to discuss and finalize the following agenda points

Agenda:-

1. Approval for conducting continuous internal assessment, (MID-I Examinations) for all the programmes (I, II and V Semesters of I, II and III B.Sc) offered by the college
2. Framing Internal evaluation time lines
3. Any other matter with the permission of the principal.



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF MEETING OF THE INTERNAL EXAMINATION

Venue:- principal office

Date:- 12-08-2017

Time :- 4:30 pm to 5:30 pm

The following members were present in the meeting:

1. Dr K. Veeraju, principal Incharge SPACES Degree college, Jayakaraopeta.
2. Sri E. Maladri, Convener, Department of chemistry
3. Sri K. V. V. Esunra Rao, Department of mathematics
4. Sri T. G. Santosh Kumar, Department of mathematics
5. Sri A. R. V. L. Narayana, Department of Computer

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable principle-Incharge instructed the convener to proceed with the agenda.

The minutes of the meeting are as follows:-

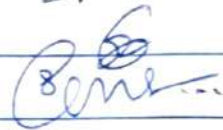
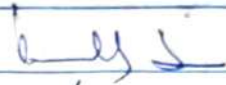
1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates.
2. The Examination Committee scheduled First mid Examinations for I, III and V Semesters of B.A and III B.Sc and B.Com Courses from 18-08-2017 to 21-08-2017

3. It is resolved to request the principal to send a notice / circular to the students regarding the timetable and the same to be displayed in the notice board.
4. It is resolved and instructed the faculty members to complete first 2 1/2 units syllabus for mid-I examinations
5. The committee members shall prepare time tables for the examinations
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.
8. The principal instructed that faculty members should submit the marks to the committee within one week period.

Examination Schedule	Timeline
Conduction of mid-I Exams	16-08-2017 to 21-08-2017
Completion of Internal evaluation	24-08-2017
Display of marks in notice board	25-08-2017
Receiving grievances on evaluation	28-08-2017
Resolving grievances on evaluation	29-08-2017
Submission of finalized marks to Exam cell	30-08-2017

Signatures of members:-

1. Dr. K. Venkajju
2. Sri E. Maladri
3. Sri K.V.V. Esuna Rao
4. Sri T.G. Santosh kumar
5. Sri A.R.V.L. Narayana



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

ACTION TAKEN REPORT

1. Examination committee was constituted with the following members and duties were distributed among them.
Sri E. Maladri
Sri K.V. Eswara Rao
Sri T.G. Santosh Kumar
Sri A.R.V.L. Narayana
2. Notice was sent to the students regarding Schedule of MID-T Examinations
3. Question papers were prepared for 50 marks on the first 2 1/2 units in the syllabus
4. Mid-T examinations were conducted for I, II and V Semester Students from 18-08-2017 to 21-08-2017.
5. Marks were displayed in the notice board as per the prescribed timeline.


E. MALADRI
(CONVENER)

II MID EXAMINATIONS - I, II & III SEM - 2017-2018 AY
CIRCULAR.

12-09-2017

Payakaraopeta

All the examination committee (IEC) members are requested to attend a meeting on 15-09-2017 in Principal chamber at 4:30PM to discuss and finalize the following agenda points.

Agenda:

1. Approval for conducting continuous internal assessment II (Mid-II examinations) for all the programmes (I, II, III Semesters of I, II and III B.Sc) offered by the college.
2. Examining internal evaluation time lines.
3. Any other matter with the permission of the principal.



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Minutes of Meeting of the internal Examination

Venue: Principal Office

Date: 15-09-2017

Time: 4:30 PM to 5:30 PM.

The following members were present in the meeting

1. Dr K. Veerajiu, Principal incharge Spaces degree college, Pavakurupeta.
2. Sri E. Maladji, Convener, Department of Chemistry
3. Sri K.V.V Eswara Rao, Department of Mathematics
4. Sri T.G. Santosh Kumar, Department of Mathematics
5. Sri A.R.V.L Narayana, Department of comp: sci

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable Principle-incharge instructed the convener to proceed with the agenda

The minutes of the meeting are as follows:

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates.
2. The examination committee scheduled second mid Examinations for I, II and V Semesters of B.Sc and B.com courses from 21-09-2017 to 23-09-2017.
3. It is resolved to request the Principal to send a notice / circular to the students regarding the timetable and the same to be displayed in

the notice board.

4. It is resolved and instructed the faculty members to complete remaining 2 1/2 units' syllabus for 1st mid examinations.
5. The committee members shall prepare time tables for the examinations.
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question Paper Pattern was discussed and it must be in the lines of university Question Paper and the total marks was fixed at 50 and was scaled down to 25.
8. The principal instructed that faculty members should submit the marks to the committee within one week period.

Examination schedule	Timeline
Conduction of Mid-1 exams	21-09-2017-23-09-2017
Completion of internal evaluation	26-09-2017
Display of marks in notice board	27-09-2017
Receiving grievances on evaluation	28-09-2017
Resolving grievances on evaluation	29-09-2017
Submission of finalised marks to Exam cell.	30-09-2017

Signature of members:-

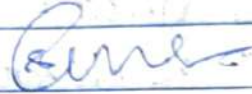
1) E. MALAGRI



2) K.V.V. ESHWARA RAO



3) T.G. SANTOSH KUMAR



4) A.R.V.L. NARAYANA





PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Action taken report

1. Examination committee was constituted with the following members and duties were distributed among them.
 - a. Sri E. Maladri
 - b. Sri KVV Eshwara Rao
 - c. Sri T.G Santosh Kumar
 - d. Sri A.R.V.L Narayana
2. Notice was sent to the students regarding schedule of MID-II examinations.
3. Question Papers were prepared for 50 marks on the remaining $2\frac{1}{2}$ units in the syllabus.
4. Mid-II Examinations were conducted for I, III and V semester students from 21-09-2017 to 23-09-2017.
5. Marks were displayed in the notice board as per the prescribed time line.

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E. MALADRI
(CONVENER)

CIRCULAR


27-12-2017

Payakaraopeta

All the examination committee members are requested to attend a meeting on 29-12-2017 in principal chamber at 4:30PM to discuss and finalise the following agenda points

Agenda.

1. APPROVAL for conducting continuous internal assessment I (MID-I Examinations) for all the Programmes (II, IV and VI semesters of I, II and B.Sc) Offered by the college.
2. Framing internal evaluation time lines
3. Any other matter with the permission of the Principal


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Minutes of Meeting of the internal Examination

Venue: Principal office

Date: 29-12-2017

Time : 4:30 PM to 5:30 PM.

The following members were present in the meeting

1. Dr K. Veeraju, Principal incharge SPACES degree college, Payakaraopeta.
2. Sri E. Maladai, convener, Department of Chemistry
3. Sri K.V. Veshwara Rao, Department of mathematics
4. Sri T.G. Santosh kumar, Department of mathematics
5. Sri A.R.V.L. Narayana, Department of comp sci

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable Principle-incharge instructed the convener to proceed with the agenda.

The minutes of the meeting are as follows:

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates
2. The examination committee scheduled First mid examinations for II, IV, VI semesters of I, II and III B.A. and B.Com courses from 2-01-2018 to 4-01-2018
3. It is resolved to request the principal to send a notice / circular to the students regarding the timetable and the same to be displayed in the notice board

4. It is resolve and instructed the faculty members to complete first 2 1/2 units syllabus for mid-1 examinations.
5. The committee members shall prepare timetable for the examinations.
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.
8. The Principal instructed that faculty members should submit the marks to the committee within one week period.

Examination schedule	Timeline
Conduction of Mid-1 Exams	02-01-2018 to 04-01-2018
Completion of interval evaluation	07-01-2018
Display of marks in notice board	08-01-2018
Receiving grievances on evaluation	09-01-2018
Resolving grievances on evaluation	10-01-2018
Submission of finalised marks to Exam cell.	12-01-2018.

Signatures of Members:

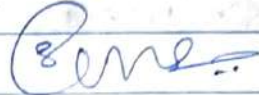
1) E. MALADRI



2) K.V.V. ESWARA RAO



3) T.G. SANTOSH KUMAR



4) A.R.V.L. NARAYANA



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Circular

20-02-2018

Payakaraopeta

All the examinations committee members are requested to attend a meeting on 24-02-2018 in principal chamber at 4:30PM to discuss and finalise the following agenda points.

Agenda:

1. Approval for conducting continuous internal assessment (II (MID-II examinations) for all the programmes (II, IV and VI semesters of B.Sc) offered by the college.
2. Framing internal evaluation time lines.
3. Any other matters with the permission of the Principal.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Minutes of Meeting of the internal examination

Venue: Principal office

Date: 25-02-2018.

Time: 4:30 PM to 5:30 PM.

The following members were present in the meeting:

1. Dr K. Veerajiu, Principal incharge spaces degree college, Payakaraopeta.
2. Sri E. Maladri, convener, Department of chemistry
3. Sri K.V.V Eswara Rao, Department of Mathematics.
4. Sri T.G. Santosh Kumar, Department of Mathematics
5. Sri A.R.V.L Narayana, Department of Comp. sci

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable principle-incharge instructed the convener to proceed with the agenda.

The minutes of the meeting are as follows:

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exam in prescribed dates.
2. The examination committee scheduled second mid examinations for II, IV and VI semesters of I, II and III B.Sc and B.Com courses from 28-02-2018 to 02-03-2018.
3. It is resolved to request the principal to send a notice/circular to the students regarding the timetable and the same to be displayed in

the notice board

4. It is resolved and instructed the faculty members to complete remaining $2\frac{1}{2}$ units syllabus for 11 mid examinations
5. The committee members shall prepare timetables for the examinations.
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question paper and total marks was fixed to 50 and scaled down to 25
8. The principal instructed that faculty members should submit the marks to the committee within one week period.

Examination schedule

Timeline

Conduction of Mid-II exams	28-02-2018 to 2-03-2018
Completion of internal evaluation	05-03-2018.
Display of marks in notice board	06-03-2018
Receiving grievances on evaluation	07-03-2018
Receiving grievances on evaluation	08-03-2018
Submission of finalized marks to exam cell.	10-03-2018

Signature of Members:


1) B. MALADEI



2) K.V.V. SARARA RAO



3) T. G. SANTOSH KUMAR



4) A.R.V.L. NARAYANU



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Action taken Report

1. Examination committee was constituted with the following members and duties were distributed among them.
 - a. Sri E. Maladri, convenor, Department of Chemistry
 - b. Sri K.V.V. Eswara Rao, Department of Mathematics
 - c. Sri T.G. Santosh Kumar, Department of Mathematics
 - d. Sri A.R.V.L. Narayana, Department of Comp. Sci
2. Notice was sent to the students regarding schedule of MID-II examinations.
3. Question papers were prepared for 50 marks on the first 2 1/2 units in the syllabus.
4. Mid-II examinations were conducted I, III and V Semester students from 02-01-2018 to 04-01-2018


E. Maladri
Convener



SPACES DEGREE COLLEGE

(Affiliated to Andhra University)

(Under the Management of SRI PRAKASH EDUCATIONAL SOCIETY)

Internal Examination Committee

Order Copy

03-06-2018

The Principal SPACES Degree College, Payakaraopeta is pleased to constitute Internal Examination Committee (IEC) with the following members for the academic year – 2018-2019.

S.No	Name of the faculty	Designation
1	Sri E. Maladri	Convener
2	Sri K.V.V Eswara Rao	Member
3	Sri T.G. Santosh kumar	Member
4	Sri A.R.V.L Narayana	Member

IEC members are requested to monitor the conduct of internal examinations for odd and even semesters as per the time lines prescribe by Andhra University in academic calendar.




Principal
PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

CIRCULAR

25-07-2018

Payakaraopeta

All the examination committee members are requested to attend a meeting on 28-07-2018 in principal chambers at 4:30PM to discuss and Finalize the following agenda points.

Agenda:

1. Approval for conducting continuous internal assessment (MID-I examinations) for all the programmes (I, II and III semesters of I, II and III B.Sc) offered by college
2. Framing internal education time lines.
3. Any other matter with the permission of the Principal.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Minutes of Meeting of the Internal Education

Venue: Principle office

Date: 28-07-2018

Time: 4:30 PM to 5:30 PM

The following members were present in the meeting

1. Dr K. Veerajay, Principal
2. Sri E. Maladri, Department of Chemistry, Convener
3. Sri K. V. V. Eswararao, Department of Mathematics
4. Sri T. G. Santosh Kumar, Department of Physics
5. Sri A. R. V. L. Narayana, Department of Comp. Sci

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable principle-in-charge instructed the convener to proceed with the agenda.

The minutes of the meeting are as follows:

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates.
2. The examination committee scheduled first mid examinations for I, II and V semesters of B.A and B.Sc and B.Com courses from 06-08-2018 to 08-08-2018.
3. It is resolved to request the principal to send a notice/circular to the students regarding the timetable and the same to be displayed in the notice board.

4. It is resolve and instructed the faculty members to complete first 2½ units syllabus for mid examinations
5. The committee members shall prepare timetable for the examinations.
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board
7. Question Paper Pattern was discussed and it must be in the lines of university question paper and total marks was fixed to 50 and scale down to 25.
8. The principal instructed that faculty members should submit the marks to the committee within one week period.

Examination schedule	Timeline
Conduction of Mid-Exams	06-08-2018 to 08-08-2018
Completion of internal evaluation	11-08-2018
Display of marks in notice board	12-08-2018
Receiving grievances on evaluation	13-08-2018
Resolving grievances on evaluation	24-08-2018
Submission of finalized marks to Exam cell	16-08-2018

Signature of Members:

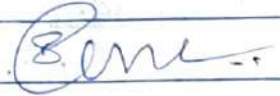
1) F. MALADEI



2) K.V.V. SWARA @



3) J.G. SANTOSH KUMAR



4) A.R.V.L. NARAYANA



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Action taken report

1. Examination committee was constituted with the following members and duties were distributed among them
 - a. Sri E. Maladai, department of Chemistry, Convener
 - b. Sri K.V.V. Eswar Rao, Department of Mathematics
 - c. Sri T.G. Santosh Kumar, Department of Physics
 - d. Sri A.R.V.L. Narayana, Department of Comp. Sci
2. Notice was sent to the students regarding schedule of MID-1 examinations.
3. Question papers were prepared for 50 marks on the first 2½ units in the syllabus.
4. Mid-1 examinations were conducted for I, III and V semester students from 06-08-2018 to 08-08-2018
5. Examination work was conducted as per the Prescribed time line.

P. Macabe

(Convener)

II MID EXAMINATIONS - I, II & V SEM - 2018-2019 AY

CIRCULAR

05-09-2018

Payakaraopeta

All the examination committee members are requested to attend a meeting on 10-09-2018 in principal chamber at 4:30PM to discuss and finalise the following agenda points.

Agenda:

Approval for conducting continuous internal assessment (MID-II Examinations) for all the programmes (I, III and V semesters of B.Sc) Offered by the college.

Framing internal evaluation timelines

Any other matter with the permission of the Principal.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Minutes of Meeting of the internal Examination

Venue: Principal Office

Date: 10-09-2018

Time: 4:30 PM to 5:30 PM

The following members were present in the meeting

1. Dr K. Verraju, Principal Incharge SPACES degree college, Rayakaraopeta.
2. Sri E. Maladai, Department of Chemistry, convenor
3. Sri K.V.V Eswara Rao, Department of Mathematics
4. Sri T.G Santosh Kumar, Department of physics
5. Sri A.R.V.L Narayana, Department of comp.sci

Convenor welcomed the members and informed the agenda of the internal examination committee to the members. Honorable principle-incharge instructed the convenor to proceed with the agenda.

The minutes of the meeting are as follows:

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates.
2. The Examination committee scheduled second mid examinations for I, III and V semesters of I, II and III B.sc and B.com courses from 17-09-2018 to 19-09-2018.
3. It is resolved and instructed the faculty members to complete remaining 2 1/2 units' syllabus for IIIrd examinations. display in the notice board.
4. It is resolved and instructed the faculty members

to complete remaining 2 1/2 units' syllabus for mid examinations.

5. The committee members shall prepare time tables for the examinations.

6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.

7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.

8. The principal instructed that faculty members should submit the marks to the committee within one week period.

Examination schedule	Timeline
Conduction of mid-II exams	17-09-2018 to 19-09-2018
Completion of internal evaluation	22-09-2018
Display of marks in notice board	23-09-2018
Receiving grievances in evaluation	24-09-2018
Resolving grievances in evaluation	25-09-2018
Submission of finalized marks to exam cell.	27-10-2018.

Signature of Members:

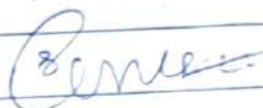
1) S. MALADRI



2) K. V. V. S. ANAND RAO



3) T. G. JAYARAM KUMAR



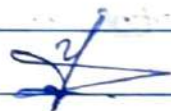
4) A. R. V. L. NARAYANA




PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA.

Action taken Report

1. Examination committee was constituted with the following members and duties were distributed among them
 - a. Sri F. Maladri, Department of Chemistry, Convenor
 - b. Sri K. V. V. Eshwara Rao, Department of Mathematics
 - c. Sri T. G. Santosh Kumar, Department of Physics
 - d. Sri A. R. V. L. Narayana, Department of Comp. Sci
2. Notice was sent to the students regarding schedule of Mid-II examinations
3. Question papers were conducted for I, III and V semesters Students from 17-09-2018 to 19-08-2018.



F. MALADRI
(CONVENER)

CIRCULAR

02-01-2019

Payakaraopeta

All the examination committee members are requested to attend a meeting on 05-01-2019 in principal chambers at 4:30 PM to discuss and finalise the following agenda points.

Agenda

1. Approval for conducting continuous internal assessments (MID-1 examinations) for all the programmes (I, II and Semesters of I, II and III B.Sc) offered by the college
2. Framing internal evaluation time lines
3. Any other matter with the permission of the principal.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Minutes of Meeting of the internal examination

Venue: Principal office

Date: 05-01-2019

Time: 4:30PM to 5:30PM

The following members were present in the meeting:

1. Dr. K. Veerajin, Principal incharge SPACES degree college, Payakasaopeta.
2. Sri E. Maladri, Department of Chemistry, convenor
3. Sri K.V.V. Eswarajao, Department of Mathematics
4. Sri T.G. Santosh Kumar, Department of Physics
5. Sri A.R.V.L. Narayana, Department of Comp. Sci

Convenor welcomed the members and informed the agenda of the internal examination committee to the members. Honorable Principle - incharge instructed the convenor to proceed with the agenda.

The minutes of the meeting are as follows.

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed times.
2. The examination committee scheduled first mid examinations for II, IV and VI semesters of U11 and III B.Sc and B.Com courses from 07-01-2019 to 08-01-2019.
3. It is resolved to request the principal to send a notice/circular to the students regarding the timetable and the same to be displayed.

in the notice board

4. It is resolve and instructed the faculty members to complete first 2 1/2 units Syllabus for mid examinations.
5. The committee members shall prepare timetables for the examinations.
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.
8. The Principal instructed that faculty members should submit the marks to the committee with one week period.

Examination schedule

Timeline

Conduction of Mid-1 exams	07-01-2019 to 09-01-2019
Completion of internal evaluation	12-01-2019
Display of marks in notice board	18-01-2019
Receiving grievances on evaluation	20-01-2019
Resolving grievances on evaluation	21-01-2019
Submission of finalized marks to exam cell.	22-01-2019.

Signature of Members:

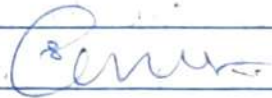
1) E. MALADEI



2) K.V.V. SUNDARA RAO



3) J.C. SANTOSH KUMAR



4) A.R.V. LINAKARAO




PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Action taken Report.

1. Examination committee was constituted with the following members and duties were distributed among them

a. Sri E. Maladai, Department of Chemistry, convenor

b. Sri K. V. V. Eshwara Rao, Department of Mathematics

c. Sri T. G. Santosh Kumar, Department of Physics

d. Sri A. R. V. L. Narayana, Department of Comp. Sci

2. Notice was sent to the students regarding schedule of MID-II examinations

3. Question papers were prepared for 50 marks on the remaining 24 units in the syllabus

4. MID-II examinations were conducted I, III and V semester students from 17-09-20 to 19-08-2018



E. Maladai

(convenor)

Circular

03-02-2019

Payakaraopeta

All the examination committee (IEC) members are requested to attend a meeting on 07-02-2019 in principal chamber at 4:30PM to discuss and finalize the following agenda points.

Agenda:-

6. Approval for conducting continuous internal assessment II (MID-II Examinations) for all the programmes (II, IV and VI semesters of I, II and III B.Sc) offered by the college.
7. Framing internal evaluation time lines.
8. Any other matter with the permission of the principal.



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF MEETING OF THE INTERNAL EXAMINATION

VENUE: principal office

DATE : 03-08-2019

TIME : 4:30 PM to 5:30 PM

The following members were present in the meeting:

1. Dr K. Veenaju, principal Incharge SPACES Degree college, payakarapeta.
2. Sri E. Maladri, Department of chemistry, Commerce
3. Sri K.V.V Eswara Rao, Department of mathematics
4. Sri T.G Santosh Kumar, Department of physics
5. Sri A.R.V.L. Narayana, Department of Comp. Sci.

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable principle-Incharge instructed the Convener to conduct with the agenda.

The minutes of the meeting are as follows:

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates.
2. The Examination committee scheduled second mid Examinations for II, IV and VI

Semesters of I, II and II B.Sc and B.com
Courses from 11-02-2019 to 13-02-2019.

3. It is resolved to request the principle to send a notice / circular to the students regarding the timetable and the same to be displayed in the notice board.
4. It is resolved and instructed the faculty members to complete remaining $2\frac{1}{2}$ units syllabus for II mid examinations.
5. The Committee members shall prepare time tables for the examinations.
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.
8. The principal instructed that faculty members should submit the marks to the committee within one week period.

Examination schedule	Timeline
Conduction of Mid-II Exams	11-02-2019 to 13-02-2019
Completion of Internal Evaluation	17-02-2019
Display of marks in notice board	18-02-2019
Receiving grievances on evaluation	19-02-2019
Resolving grievances on evaluation	20-02-2019
Submission of finalized marks to exam cell	22-02-2019

Signatures of Members:-

1. Dr. K. Veerajju



2. Sri. E. Maladri



3. K.V.V Eswara Rao



4. T. G. Santosh Kumar

5. A.R.V.I Narayana




PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Action Taken Report

1. Examination Committee was constituted with the following members and duties were distributed among them.
 - a. Sri E. Maladri, Department of Chemistry, Department
 - b. Sri K.V.V. Esuvara Rao, Department of Mathematics
 - c. Sri T.G. Santosh Kumar, Department of Physics
 - d. Sri A.R.V.L. Narayana, Department of Comp. Sci
2. Notice was sent to the students regarding Schedule of Mid-II Examinations.
3. Question papers were prepared for 50 marks on the remaining $2\frac{1}{2}$ units in the syllabus.
4. Mid-II Examinations were conducted for II, IV and VI Semester students from 11-02-2019 to 13-01-2019.



SPACES DEGREE COLLEGE

(Affiliated to Andhra University)

(Under the Management of SRI PRAKASH EDUCATIONAL SOCIETY)

Internal Examination Committee

Order Copy

01-06-2019

The Principal SPACES Degree College, Payakaraopeta is pleased to constitute Internal Examination Committee (IEC) with the following members for the academic year – 2019-2020.

S.No	Name of the faculty	Designation
1	Sri A.R.K Reddy	Convener
2	Sri E. Maladri	Member
3	Sri K.V.V Eswara Rao	Member
4	Sri T.G. Santosh Kumar	Member
5	Sri A.R.V.L Narayana	Member

IEC members are requested to monitor the conduct of internal examinations for odd and even semesters as per the time lines prescribe by Andhra University in academic calendar.




Principal

PRINCIPAL
SPACES DEGREE COLLEGE
PAYAKARAOPETA

Circular

20-07-2019

Payakaraopeta

All the examination committee members are requested to attend a meeting on 24-07-2019 in principal chamber at 4:30 PM to discuss and finalize the following agenda points.

Agenda:-

1. Approval for conducting continuous internal assessment I (MID - I Examinations) for all the programmes (I, III and V semesters of B.Sc) offered by the college.
2. Framing internal evaluation time lines.
3. Any other matter with the permission of the principal.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF MEETING OF THE INTERNAL EXAMINATION

VENUE: principal office

DATE: 24-07-2019

TIME: 4:30 PM to 5:30 PM

The following members were present in the meeting:

1. Dr K. Veerajulu, principal
2. Sri A.R.K Reddy, Department of Biotechnology, Convener
3. Sri E. Maladri, Department of chemistry.
4. Sri K.V.V Eswara Rao, Department of Mathematics
5. Sri T.G Santosh Kumar, Department of physics
6. Sri A.R.V.L Narayana, Department of Comp. sci

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable principle Incharge instructed the Convener to proceed with the agenda.

The minutes of the meeting are as follows:

1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates.
2. The Examination committee scheduled first mid Examinations for I, III and V

Semesters of I, III and IV Semesters Courses

from 29-07-2019 to 31-07-2019.

3. It is resolved to request the principal to send a notice/circular to the students regarding the timeable and the same to be displayed in the notice board.
4. It is resolve and instructed the faculty members to complete first 2 1/2 units syllabus for 1 mid examinations.
5. The Committee members shall make the block and seating arrangement and display them on the concerned notice board.
6. The committee members shall prepare time tables for the examinations.
7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.
8. The principal instructed that faculty members should submit the marks to the committee within one week period.

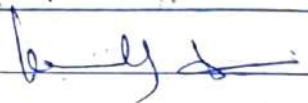
Examination Schedule

Timeline

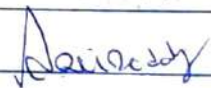
Conduction of Mid-1 Exams	29-07-2019 to 31-07-2019
Completion of Internal evaluation	03-08-2019
Display of marks in notice board	05-08-2019
Receiving grievances on evaluation	06-08-2019
Resolving grievances on evaluation	08-08-2019
Submission of finalized marks to Exam cell	09-08-2019

Signatures of Members:

1. Dr K. Veerajju



2. A.R.K Reddy



3. E. Maladri



4. K.V.V Eswara Rao



5. T.G santosh kumar



6. A.R.V.L Narayana



Action Taken Report

1. Examination committee was constituted with the following members and duties were distributed among them.
 - a. Sri A.R.K Reddy, Department of biotechnology, Convener.
 - b. Sri E. Maladri, Department of chemistry
 - c. Sri K. V. V Eswara Rao, Department of mathematics
 - d. Sri T.G Santhosh Kumar, Department of physics
 - e. Sri A.R.V.L. Narayana, Department of comp. sci
2. Notice was sent to the students regarding schedule of Mid-1 examinations.
3. Question papers were prepared for 50 marks on the first $2\frac{1}{2}$ units in the syllabus
4. Mid-1 examinations were conducted for I, III and V Semester students from 29-07-2019 to 31-07-2019.
5. Examination work was conducted as per the prescribed time line.



A.R.K. Reddy

(Convener)

Circular

10-09-2019

payakaraopeta

All the examination committee members are requested to attend a meeting on 12-09-2019 in principal chamber at 9:30 pm to discuss and finalize the following agenda points.

Agenda:

1. Approval for conducting continuous internal assessment II (MID-II Examinations) for all the programmes (I, III and V semesters of BII and III B.Sc) offered by the college.
2. Framing internal evaluation time lines
3. Any other matter with the permission of the principal.



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF MEETING OF THE INTERNAL EXAMINATION

VENUE: principal office

DATE: 12-09-2019

TIME: 4:30 PM to 5:30 PM

The following members were present in the meeting:

1. Dr. K. Veerajay, principal incharge SPACES Degree College, Jayakarnapeta.
2. Sri A.R.K Reddy, Department of Biotechnology, Convener.
3. Sri B. Maladri, Department of Chemistry, Convener
4. Sri K.V.V Eswara Rao, Department of mathematics
5. Sri T.G. Santosh Kumar, Department of physics
6. Sri A.R.V.L. Narayana, Department of comp. sci

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable principle - incharge instructed the convener to proceed with the agenda.

The minutes of the meeting are as follows:

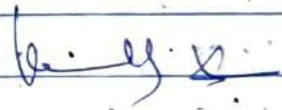
1. As per the university calendar and guidelines, the college unanimously resolved to conduct the internal exams in prescribed dates.
2. The examination committee schedule second mid examinations for I, III and V semesters of I, II and III B.Sc and B.Com courses from 16-09-2019 to 18-09-2019.

3. It is resolved to request the principal to send a notice/circular to the students regarding the timetable and the same to be displayed in the notice board.
4. It is resolved and instructed the faculty members to complete remaining 8 1/2 units syllabus for 11 mid examinations.
5. The committee members shall prepare time tables for the examinations.
6. The examination committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.
8. The principal instructed that faculty members should submit the marks to the committee within one week period.

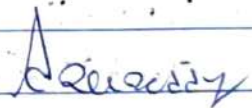
Examination Schedule	Time Line
Conduction of mid-II Exams	16-09-2019 to 18-09-2019
Completion of Internal evaluation	21-09-2019
Display of marks in notice board	23-09-2019
Receiving grievances on evaluation	24-09-2019
Resolving grievances on evaluation	25-09-2019
Submission of finalized marks to Exam cell	26-09-2019

Signatures of members:-

1. Dr. K. Veerraju



2. A.R.K Reddy



3. B. Maladri



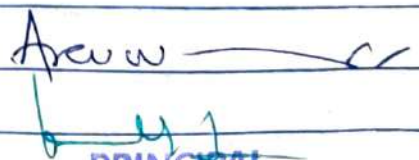
4. K.V.V Eswara Rao



5. T.G santosh kumar



6. A.R.V.L Narayana



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

Action Taken Report

1. Examination Committee was constituted with the following members and duties, were distributed among them.
 - a. Sri A.R.K Reddy, Department of biotechnology
convener.
 - b. Sri F. Maladri, Department of Chemistry
 - c. Sri K.V.V Eswara Rao, Department of Mathematics
 - d. Sri T.G Santhosh Kumar, Department of physics
 - e. Sri A.R.V.L Narayana, Department of comp. sci
2. Notice was sent to the students regarding schedule of Mid-II examination.
3. Question papers were prepared for 50 marks on the second 2½ units in the syllabus.
4. Mid-II Examinations were conducted for I, IV and V Semester students from 16-09-2019 to 18-09-2019.
5. Examination work was conducted as per the prescribed time line.



A.R.V. Reddy

convener

CIRCULAR

01-01-2020

Payakaraopeta

All the examination committee members are requested to attend a meeting on 02-01-2020 in principal at 4:30PM to discuss and finalize the following agenda points.

Agenda:

1. Approval for conducting continuous internal assessment I (MED - I Examinations) for all programmes (II, IV and VI semesters of I, II and III B.Sc) offered by the college.
2. Framing internal evaluation timelines
3. Any other matter with permission of the principal



PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF MEETING OF THE INTERNAL EXAMINATION

VENUE: Principal office

DATE: 02-01-2020

TIME: 4:30 PM to 5:30 PM

The following members were present in the meetings:

1. Dr. K. Veerajulu, Principal Incharge SPACES Degree College, Payakaraopeta.
2. Sri A.R.K Reddy, Department of Biotechnology, Convener
3. Sri E. Maladi, Department of chemistry, Convener
4. Sri K.V.V. Esuvara Rao, Department of Mathematics
5. Sri T. G. Santosh Kumar, Department of physics
6. Sri A.R.V.L Narayana, Department of Comp. Sci.

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honorable Principle - Incharge instructed the convener to proceed with the agenda.

The minutes of the meeting as follows:

1. As per the University calendar and guidelines, the College unanimously resolved to conduct the internal exams in prescribed dates.
2. The Examination Committee scheduled first mid examination for II, IV and VI semesters of I, II, and III B.Sc and B.Com Courses from 07-09-2020 to 09-01-2020

3. It is resolved to request the principal to send a notice / circular to the students regarding the time table and the same to be displayed in the notice board.
4. It is resolved and instructed the faculty members to complete first $2\frac{1}{2}$ units syllabus for I Mid examinations.
5. The Committee members shall prepare time table for the examinations.
6. The examination Committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question paper and the total marks was fixed to 50 and scaled down to 25.
8. The principal instructed that faculty members should submit the marks to the Committee within one week period.

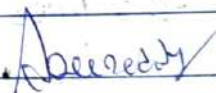
Examination Schedule	Time line
Conduction of Mid - I Exam	07-01-2020 to 09-1-2020
Completion of Internal evaluation	12-01-2020
Display of marks in notice board	18-01-2020
Receiving grievances on evaluation	20-01-2020
Resolving grievances on evaluation	21-01-2020
Submission of finalized marks to Exam cell	22-01-2020

Signatures of Members

1. Dr. K. Veerasingu



2. A.R.K. Reddy



3. E. Malathi



4. K.V.V. Esuvarra Rao



5. T.H. Santosh Kumar



6. A.R.V.L. Narayana



ACTION TAKEN REPORT

1. Examination Committee was constituted with the following members and duties were distributed among them.
 - a. Sri A.R.K. Reddy, Department of Biotechnology/Convener
 - b. Sri E. Maladri, Department of Chemistry.
 - c. Sri K. V. V. Esuvara Rao, Department of Mathematics
 - d. Sri T. T. Santosh Kumar, Department of Physics
 - e. Sri A. R. V. L. Narayana, Department of Comp. Sci
2. Notice was sent to the students regarding schedule of MID-I Examinations.
3. Questions papers were prepared for 50 Marks on the first 2 1/2 units in the syllabus.
4. MID-I Examinations were conducted for II, IV and VI Semester students from 07-01-2020 to 09-01-2020.

Aceeev

A. R. G. Reddy
(Convener)

CIRCULAR

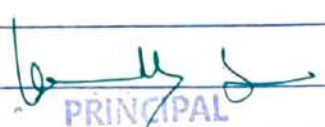
03-02-2020

Payakaraopeta

All the Examination Committee (IEC) members are requested to attend a meeting on 05-02-2020 in principal chambers at 4.30 PM to discuss and finalize the following agenda points.

Agenda:

1. Approval for conducting continuous internal assessment (CI) (MID-II examinations) for all the programmes (II, IV and VI semesters of I, II and III B.Sc) offered by the college.
2. Framing internal evaluation time lines.
3. Any other matter with the permission of the Principal.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF MEETING OF THE INTERNAL EXAMINATION

VENUE: Principal Office

DATE: 05.02.2020

TIME: 4:30 PM to 5:30 PM

The following members were present in the meeting:

1. Dr. K. Veerasaju, Principal incharge SPACES Degree College, payakarapeta.
2. Sri A.R.K. Reddy, Convener, Department of Biotechnology
3. Sri E. Maladri, Department of Chemistry, Convener
4. Sri K.V.V. Eswara Rao, Department of Mathematics
5. Sri T. Santosh Kumar, Department of Physics
6. Sri A.R.V.L. Narayana, Department of Comp. Sci.

Convener welcomed the members and informed the agenda of the internal Examination Committee to the members. Honorable Principle-Incharge instructed the Convener to proceed with the agenda.

The minutes of the meeting are as follows:-

1. As per the university calendar and guidelines, the College unanimously resolved to conduct the internal exams in prescribed dates.
2. The examination Committee scheduled Second Mid Examinations for II, IV and VI semesters of I, II and III B.Sc and B.Com Courses from 10-02-2020 to 12-02-2020.

3. It is resolved to request the principal to send a notice / circular to the students regarding the timetable and the same to be displayed in the notice board.
4. It is resolve and instructed the faculty members to complete remaining $2\frac{1}{2}$ units syllabus for II Mid Examinations.
5. The Committee members shall prepare timetable for the examinations.
6. The Examination Committee members shall make the block and seating arrangement and display them on the concerned notice board.
7. Question paper pattern was discussed and it must be in the lines of university question papers and the total marks was fixed to 50 and scaled down to 25.
8. The principal instructed that faculty members should submit the marks to the Committee within one week period.

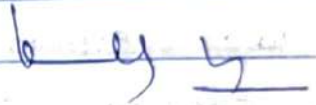
Examination schedule

Time line.

Conduction of Mid - II exams	10-02-2020 to 12-02-2020
Completion of Internal evaluation	15-02-2020
Display of marks in notice board	18-02-2020
Receiving grievances on evaluation	19-02-2020
Resolving grievances on evaluation	20-02-2020
Submission of finalized marks to exam cell.	21-02-2020

Signatures of Members:

1. Dr. K. Veerajulu



2. E. Malathi



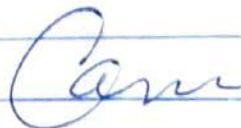
3. A.R.K. Reddy



4. K.V.V. Esuvara Rao



5. T. Santosh Kumar



6. A.R.V.L. Narayana



Action Taken Report

1. Examination Committee was constituted with the following members, and duties were distributed among them.
 - a. Sri E. Maladi, Department of Chemistry.
 - b. Sri A.R.K. Reddy, Department of Biotechnology, Convenor.
 - c. Sri K.V.V. Eswara Rao, Department of Mathematics.
 - d. Sri T. G. Santosh Kumar, Department of Physics.
 - e. Sri A. R. V. L. Narayana, Department of Comp. Sci.
2. Questions papers were conducted schedule of Mid-II Examinations.
3. Mid-II examinations were conducted for II, III and VI semester students from 10-02-2020 to 12-02-2020.

A. R. K. Reddy

A. R. K. Reddy

(Convenor)



SPACES DEGREE COLLEGE

(Affiliated to Andhra University)

(Under the Management of SRI PRAKASH EDUCATIONAL SOCIETY)

Internal Examination Committee

Order Copy

05-06-2021

The Principal SPACES Degree College, Payakaraopeta is pleased to constitute Internal Examination Committee (IEC) with the following members for the academic year – 2021-2022.

S.No	Name of the faculty	Designation
1	Sri A.R.K Reddy	Convener
2	Sri E. Maladri	Member
3	Sri K.V.V Eswara Rao	Member
4	Sri T.G Santosh Kumar	Member

IEC members are requested to monitor the conduct of internal examinations for odd and even semesters as per the time lines prescribe by Andhra University in academic calendar.




Principal

PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

I MID EXAMINATIONS - II & V SEM - 2021-2022 AY

CIRCULAR

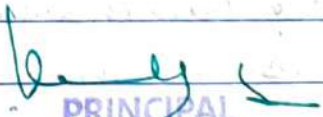
12-10-2021

PAYAKARAOPETA

All the internal Examination Committee (IAC) Members are requested to attend a meeting on "17-10-2021" in Principal Chamber at 4:30 PM to discuss and finalize the following Agenda Points.

Agenda:

- 1) Approval for conducting internal Examinations (Mid-3) for II Sem & V Sem of B.Sc & B.Com
- 2) Framework of internal Evaluation time-line
- 3) Any other matter with the Permission of the Chair.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF THE MEETING

Venue: Principal Chamber

Date: 17-10-2021

Time: 4:30 PM to 6:00 PM

The following members were present in the meeting.

- ① Dr. K. Veeraju, Principal SACS Degree College
- ② Sri A.R. Reddy, Convener, Department of Biotechnology
- ③ Sri E. Maladevi, lecturer, Department of Chemistry
- ④ Sri K.V.V. Encarna Rao, lecturer Department of Maths

Convener welcomed the members and informed the agenda of the internal examination committee to the members. Honourable Principal instructed the convener to proceed with agenda.

The minutes of the meeting are as follows:

- ① student has to consider all internal examinations as equal to university exams.
- ② The examination committee schedule final mid examinations for 5th & 6th sem from 25-10-2021 to 27-10-21.
- ③ The committee members shall prepare timetable for examinations.
- ④ The Examination Committee members shall make block and section arrangements and display them on the concerned notice board.
- ⑤ Question Paper Pattern was discussed and test mark was fixed to 50 & sealed documents.

- (6) The Principal instructed the Question Paper Committee to the Committee one week before the Schedule of the Examination.
- (7) The Principal instructed the Faculty members should submit the marks to the Committee within the stipulated time period.
- (8) The time line for conduction of MID-1 Examination, evaluation of answer sheets, and posting of marks was finalized as follows:

EXAMINATION SCHEDULE

TIMELINE

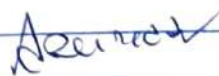
CONDUCTION OF MID-1 Exam	25 TO 27-10-2021
Completion of internal evaluation	1-11-2021
Display of marks	02-11-2021
Receiving grievance	03-11-2021
Resolving grievance on evaluation	05-11-2021
Submission of finalized marks	06-11-2021

Signature of members:

(1) Dr. K. Veerasu



(2) Sri A. S. B. Reddy



(3) Sri P. Malathi



(4) Sri K. V. Eshwara Reddy



ACTION TAKEN REPORT

- ① Examination Committee was constituted with the following members and duties were distributed among them.
 - a) Sri A.R.G. Reddy, Convener
 - b) Sri B. MALAIAI, Member
 - c) Sri K.V.V. Eshwar Rao
- ② Examination Schedule was informed to the students well in advance through notice.
- ③ Question Paper was prepared by considering the first 2 1/2 units, syllabus.
- ④ Evaluation of Answer Scripts, receiving questions & resolving the grievances, were done as per the time line.



A.R.G. Reddy
(Convener)

CIRCULAR

All the Internal Examining Committee (IEC) members are requested to attend a meeting on 18-11-2022 in Principal Chamber at 4:30 PM and finalize the following agenda points.

AGENDA:

- ① Approval for conducting continuous internal assessment (CIA-II) for II & V Sem offered by the college
- ② Framing timeline for internal evaluation
- ③ Any other matter with the permission of the Chair.


PRINCIPAL
SPACES DEGREE COLLEGE,
PAYAKARAOPETA

MINUTES OF THE MEETING

Venue:- Principal Chamber

Date: 18-11-2021

Time: 4:30 PM TO 6:00 PM

The following members were present in the meeting:

- ① Dr. K. Veerasu, Principal, SPACS Degree College
- ② Sri A. R. B. Reddy, Convener, Dept of Biotechnology
- ③ Sri E. Maladi, Member, Dept. of Chemistry
- ④ Sri K. V. S. S. Rao, Member, Dept of Maths.

Convener welcomed the members and informed about agenda of the internal examination committee to the members. Honourable Principal instructed the convener to proceed with work.

The minutes of the meeting are as follows:

- ① The Principal appreciated the examination committee members for their valuable duties.
- ② Mark statements of M.I.D Examination were collected from the department, and analysed the result.
- ③ The Examination committee scheduled ^{Sec 2} ~~1st~~ mid from 22-11-2021 to 24-11-2021
- ④ The committee members shall prepare time table and append to display in the notice board well in advance.
- ⑤ The examination committee members shall make the block and seating arrangement and display them on the notice board.

- (6) The Principle instructed that Question Paper should be submitted to the Committee one week before the schedule of Examination.
- (7) The Principle instructed that faculty members should submit the marks to the Committee within one week period.
- (8) The meeting was concluded after vote of thanks proffered by Sri K.V.V. Eswara Rao
- (9) The time line for conduction of mid-2 Examination, evaluation of answer scripts, and posting of marks are finalized and it as follows:

<u>EXAMINATION SCHEDULE</u>	<u>TIME LINE</u>
Conduction of mid-2 Exam	22 TO 24-11-2021
Completion of internal evaluation	29-11-2021
Display of marks in the notice board	01-12-2021
Receipts given to the evaluation	04-12-2021
Receipts given to the evaluation	07-12-2021
Display of marks	08-12-2021

1) Dr. K. Veerasw



2) A.R.V. Reddy

A.R.V. Reddy

3) P. Malathi



4) K.V.V. Eswara Rao

